

## OFFICER APPOINTMENTS COMMITTEE

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**DRAFT MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING  
HELD ON 4 MARCH 2014 AT WEST WILTSHIRE ROOM - COUNTY HALL,  
TROWBRIDGE BA14 8JN.**

**Present:**

Cllr Peter Edge (Substitute), Cllr Nick Fogg MBE, Cllr Keith Humphries (Substitute),  
Cllr Fleur de Rhé-Philippe and Cllr Jane Scott OBE (Chairman)

**In attendance:**

Mr Jon Houlihan, Gatenby Sanderson  
Dr Jane Scarlett, Consultant in Public Health, Kingston Public Health Team – Faculty of  
Public Health  
Dr Shona Arora, Centre Director, Avon, Gloucestershire & Wiltshire PHE Centre, Public  
Health England

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1 **Apologies**

Apologies for absence were received from Cllr Jon Hubbard, who was substituted by Cllr Peter Edge and Cllr John Thomson, who was substituted by Cllr Keith Humphries.

2 **Minutes of Previous Meetings**

**Resolved:**

**To confirm and sign as a correct record the minutes of the two Committee meetings held on 18 October 2013.**

3 **Declaration of Interests**

There were no declarations of interest.

4 **Chairman's Announcements**

There were no Chairman's announcements.

5 **Public Participation**

There were no members of the public present or councillors' questions.

6 **Urgent Items**

There were no items of urgent business.

7 **Exclusion of the Public**

**Resolved:**

**To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.**

8 **Appointment of Associate Director, Public Health & Protection**

The Committee conducted a competitive selection process to appoint to the role of Associate Director, Public Health & Protection prior to appointing to that post.

A confidential candidate application report compiled by Gatenby Sanderson who had been leading the executive search and selection for this post was received. From this summary and the CV's received, three candidates had been shortlisted by Maggie Rae, Corporate Director and it was noted that the shortlist had been approved by the Faculty of Public Health, which was a requirement due to the qualification requirements of the role.

After conducting formal interviews, the Committee decided to adjourn in order that Members could give further consideration to various issues that had been raised and to reconvene the following day at 9.00am in the Leader's Office.

The Committee, consisting of Cllr Jane Scott OBE (Chairman), Cllr Fleur de Rhe-Philippe and Cllr Keith Humphries, reconvened on Wednesday 5 March 2014 in the Leader's Office at 9.00am and Cllr Humphries produced a number of additional questions which he considered should be asked of the preferred candidate.

After some discussion, the Committee decided to adjourn once again until Thursday 13 March 2014 at 11.00am in the Leader's Office and to ask the preferred candidate to attend once again in order to answer these further questions.

The Committee, again consisting of Cllr Jane Scott OBE (Chairman), Cllr Fleur de Rhe-Philippe and Cllr Keith Humphries, reconvened on Thursday 13 March

2014 in the Leader's Office at 11.00am and put further questions to the preferred candidate.

After discussion

**Resolved:**

**To not make an appointment to the post of Associate Director, Public Health & Protection at this time.**

(Duration of meetings:  
Tuesday 4 March 1.00 pm - 6.00 pm  
Wednesday 5 March 9.00 am – 9.10 am  
Thursday 13 March 11.00 am – 1.00 pm)

The Officer who has produced these minutes is Roger Bishton, of Democratic & Members' Services, direct line 01225 713035, e-mail [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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